



The Government of the Federal Republic of Somalia
Office of the Prime Minister
Aid Coordination Unit

Terms of Reference - Aid Effectiveness Consultant

I. General Information	
Title of Consultancy:	Aid Effectiveness Consultant
Type of Contract:	National consultant
Duration of the assignment:	3 months
Duty station:	Mogadishu
Supervisor:	Director of the Aid Coordination Unit Director/OPM/FMS
II. Objectives of the assignment	
<p>Within the current context of operationalization of the refined aid architecture and of the NDP 9, and considering implementation constraints derived of the Covid-19 crisis and the request by the Somali government and development partners to shift towards a more strategic decision-making, the purpose of the present consultancy is to support the formulation of a joint UNDP-UN RCO project to support the implementation of the NDP 9 through strengthening national capacities for effective aid management and coordination in a cost-effective manner.</p> <p>The Joint Project, to be implemented from January 2021, is intended to improve coherence and effectiveness of UN support to the Federal Government of Somalia and Federal Member States on aid effectiveness issues, reducing fragmentation and enhancing impact. UNDP and UN RCO will support the Integrated Coordination Team, an inter-institutional body primarily responsible for coordinating administrative and content-related support to Somalia's aid architecture, as well as with other State and non-State stakeholders active in the aid architecture.</p> <p>In addition, the consultant will support the development of a plan for improved sustainability of the Aid Coordination Unit through enhanced integration into the Office of the Prime Minister. The plan will focus on strengthening efficiency of the unit through improvement of internal work processes and contribution to expected deliverables of the Integrated Coordination Team (as per agreed division of labor) and to the Office of the Prime Minister's goals. The plan will consider structure, staffing, operational costs and financing arrangements needed for the ACU to carry out expected functions in a sustainable manner, and its key elements will be integrated in the project document.</p> <p>The consultant will hold consultations with national stakeholders, mainly through the Integrated Coordination Team, donors, UN and civil society/NGOs, whose expectations will be considered in the formulation of the project document.</p>	
IV. Scope of work	
The major output expected out of the successful implementation of the consultancy is the development	

of a Project Document aimed at providing joint UNDP-UN RCO support to aid management and coordination in Somalia for the period 2021-2024 (TBC)

UNDP and UN RCO will provide support to the government to effectively manage the functioning of the refined aid coordination structures -particularly of the Somali Development and Reconstruction Facility-, ensuring effective contribution to the implementation of the National Development Plan and coherence with the activity of the Security and Justice Executive Committee and strands.

Special attention will be given to ensuring coordination amongst FGS entities in the management of the SDRF, basically through effective support to the Integrated Coordination Team and Sector Working Group core teams, promoting an informed and strategic engagement of Federal Member States in the architecture, enhancing an evidence-based approach to decision-making and enhancing accountability.

The project will support the Integrated Coordination Team as the inter-institutional structure that ensures coherence amongst the different bodies of the aid architecture, ensuring a holistic approach promoting ownership and leadership of PWG core-groups in running the activity and engaging active participation of members of their constituency groups.

It will in addition support the shift towards a more analytic, evidence-based decision-making architecture, which focuses on improving development effectiveness principles through effective reporting and

The project will aim at contributing to:

- **improved national ownership/leadership**, particularly of the Integrated Coordination Team and of Federal Member States, as well as of Sector Working Group Core Teams, who will orient the work of the different bodies of the aid architecture using existing planning frameworks (i.e. National Development Plan, Mutual Accountability Framework, Recovery and Resilience Framework, National Investment Promotion Strategy, sectoral strategies, etc.) as tools to guide discussions and decision-making;
- **aid alignment to national priorities**, strengthening the capacity of the government to assess the extent into which national and sub-national development, resilience and reconstruction priorities are being addressed and met, and to propose mechanisms to ensure a more effective response to national prioritized needs and interventions;
- **aid harmonization**, encouraging the donor community to reflect on their joint contribution (through SDRF and non-SDRF funding windows) to national and FMS development, resilience and reconstruction needs and priorities, analysing geographical and sectoral investment gaps, duplications and fragmentation and taking corrective measures, when needed, in agreement with SDRF membership, to improve collective impact;
- **improved focus on development results**, by giving more emphasis to the analysis of progress in the implementation of the National Development Plan and MAF commitments and shifting towards enhanced evidence-based decision-making;
- **enhanced accountability**, consolidating the regular monitoring of the implementation of the Mutual Accountability Framework's commitments and milestones and annual agreement of milestones, and the periodic organization of the Somali Partnership Forum, and of the SDRF Steering Committee meetings as well as of Joint SDRF-Security & Justice Steering Committee meetings;
- **strengthened use of country systems**, including through the improved use of SDRF pooled funding mechanisms, and implementation of the project and programme management cycle through national mechanisms, adopting to the greatest extent possible, institutional

strengthening and capacity development approaches

- **improved engagement and contribution of Federal Member States to the aid architecture**, by facilitating dialogue amongst FMS and between FMS and FGS on priorities and development effectiveness, encouraging FMS to conduct aid effectiveness analysis in coordination with FMS, and providing capacity development support on strategic aspects related to aid effectiveness
- **enhanced coordination and coherence across the humanitarian, development and security actors and processes**, by facilitating dialogue, information sharing, joint analyses and planning and coordination
- **improved management and use of aid information data**, by ensuring sustainability of the aid information management system, improving features of the system as per needs of Somali institutions and stakeholder and of development partners, and contribute to evidence-based decision-making

The project will support online communication and information sharing amongst SDRF membership to ensure proper preparation of meetings and informed participation. This will contribute to improved cost-effectiveness of multi-stakeholder dialogue.

The consultant will also strongly contribute to the development of an Efficiency and Sustainability Plan for the Aid Coordination Unit, which will include an analysis of functions, internal work processes and roles and responsibilities of staff, as well as of the ongoing process of integration of the unit within the Office of the Prime Minister, propose next steps in the integration process and division of labour with other institutional members of the Integrated Coordination Team engaged in the management of the Somali aid architecture.

The consultant will support the preparation and facilitation of an aid effectiveness workshop (which will be carried out online if current travel restrictions are maintained in the next months) which will focus on forward looking support to the aid management and coordination function in the country. The workshop will serve to present findings of previous consultations held and gather additional complementary inputs which will serve to complete the drafting of the project document.

NOTE ON COVID-19: the Covid-19 arrangements may make physical face-to-face meetings and travel to and inside Somalia complicated, if not impossible. It is expected that a significant part, if not all, of the assignment is to be carried out remotely, and the consultant is to work from home. Decisions concerning travel to and within Somalia will be taken as the situation evolves.

V. Final product/Deliverables

- Inception report (6 days after beginning of the assignment)
- Plan for improved management of internal business processes within the Aid Coordination Unit (end of month 1)
- First draft of the Project Document and of ACU Sustainability Plan (middle of month 2)
- Report of aid effectiveness workshop (end of month 2)
- Updated draft Project Document incorporating feedback from reviews, consultations/meetings, and presentations. (end of month 2)
- Joint UNDP-RCO Project Document on Aid Coordination & Management, 2021-2024, ACU Sustainability Plan and final consultancy report, including summary of consultations. (middle of month 3)
- Reports of trainings to ACU staff on the proposed plan for improved management of internal business processes (end of month 4)

VI: Qualifications and Competencies

- Master's University Degree in Public Administration, Business Administration, Statistics, Development Studies or any other related discipline
- Minimum 10 years' professional experience in Aid Coordination & Aid Development Effectiveness
- Proven experience in formulating aid effectiveness programmes and projects and development plans and/or strategies through participatory approaches
- Proved experience in applying aid effectiveness principles in fragile contexts
- Sound understanding of the current Somali development and political context
- Excellent interpersonal skills, ability to build consensus and good judgement in dealing with politically sensitive issues
- Demonstrated ability to effectively communicate orally and in writing
- Proven ability to deliver results in complex and challenging environments, and to translate strategies and good practices into practical and feasible solutions

Functional Competencies:

Accountability

- Mature and responsible; ability to operate in compliance with organizational rules and regulations;

Planning and organizing

- Effective organizational and problem-solving skills and ability to manage a large volume of work in an efficient and timely manner;
- Ability to establish priorities and to plan, coordinate and monitor (own) work;
- Ability to work under pressure, with conflicting deadlines, and to handle multiple concurrent activities

Teamwork and respect for diversity

- Ability to operate effectively across organizational boundaries;
- Ability to establish and maintain effective partnerships and harmonious working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender

Leadership and Self-Management

- Focuses on result for the client and responds positively to feedback
- Consistently approaches work with energy and a positive, constructive attitude
- Remains calm, in control and good humored even under pressure
- Demonstrates openness to change and ability to manage complexities

Language requirements:

Somali and English are the working language for this assignment.

Application Details

To apply, send your CV and cover letter to acu@opm.gov.so indicating the correct name for the consultancy you are applying by **12th September 2020**.